



DELAWARE COUNTY *Ohio*

TRANSPORTATION IMPROVEMENT DISTRICT

Board of Trustees

Chairman

Chris Bauserman, PE, PS
Delaware County Engineer

Vice-Chair

Tracie Davies
Delaware County Administrator

Secretary/Treasurer

Seiji Kille
Chief Deputy Auditor

Public Members

Patrick Blayney, PE
Tom Price

MEETING MINUTES

Meeting Type:

Regular Meeting

Date:

July 8, 2026

Location:

91 North Sandusky Street, Delaware, Ohio, 43015- Hearing Room

Board Members present:

Chris Bauserman, County Engineer – Chair
Tracie Davies, County Administrator – Vice-Chair
Pat Blayney
Tom Price
Seiji Kille, Chief Deputy Auditor – Secretary/Treasurer

Call to Order:

The meeting was called to order by Chair, Chris Bauserman, at 9:30 AM. The Pledge of Allegiance was led by Chris Bauserman.

Public Comment:

The County Engineer's Office had several guests in attendance. Cadence Ford and Tara Love are two summer interns and introduced themselves to the TID Board. John Huffman, employed 10 years with DCEO, also introduced himself.

Approval of Minutes of the May 13, 2026 Regular Meeting.

A motion made by Mr. Price and seconded by Mr. Kille to approve May 13, 2026 minutes. A voice vote was called. All voted in favor.

Board Reports:

Nothing to report.

Secretary- Treasurer's Report:

Seiji Kille, Chief Deputy Auditor, went over the balance for TID, there's a cash balance of \$5,565,237.50.44

A Motion was made by Mr. Price and seconded by Ms. Davies to accept the Treasurer's Report. A voice vote was called. All voted in favor.

Staff Report –May to July 2026

CURRENT PROJECTS

1. **Silicon Heartland Regional Projects:** Construction on the Center Village intersection is underway but has been significantly delayed because of utility conflicts. New estimated completion for the Center Village intersection is September 2026. Fancher Road is expected to be complete in November 2026. Total contract amount is \$4,729,929.00.
2. **I-71/US 36/SR 37 PID 90200:**
Phase A: Currently under construction and on-schedule for completion in Q3 of 2027.

Delaware County Transportation Improvement District

c/o Delaware County Engineer, 1610 State Route 521, P.O. Box 8006, Delaware, Ohio 43015-8006

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Phase B: ODOT has applied for a BUILD program grant through the US DOT for construction funding. Right of way acquisition is underway with construction planned to start late 2027 or early 2028.

Phase C: Plans are under design with construction planned to start in 2029.

3. **Orange Road Railroad Grade Separation:** No significant updates from previous month. DCEO is targeting construction start in 2028.
4. **Stockwell Road Improvements:** Trenton Township received and executed the OPWC award and grant agreement for up to \$399,600. DCEO received 2 bids for the construction contract with the low bidder being Strawser Paving Company at \$758,695.50, about 20% under the engineer's estimate of \$950,000. The project will take about 3 months to complete.

General Info				
Number:	DEL-TR050-0.50 Stockwell Road Improvements Project - Delaware County			
Description:	This project consists of the reconstruction of 987 feet of rural 2-lane roadway including vertical curve improvement.			
Deadline:	2026-06-30 14:00:00 UTC			
Bids				
Business	Opened at	Bid Total	Submitted at	Signed by
Strawser Paving Company	2026-06-30 14:01:08 UTC	\$758,695.50	2026-06-30 13:54:12 UTC	Kyle strawser
Double Z Construction Company	2026-06-30 14:00:41 UTC	\$1,059,893.92	2026-06-30 13:23:36 UTC	Dave Guzzo

The project cost split is as follows:

OPWC	52% up to \$399,360
Porter Township	4.0%
Trenton Township	5.0%
Kinston Township	1.5%
Berkshire Township	1.5%
County RGAP	36%
DCTID	Remainder (estimated at \$0)

Action Item: Resolution 2026-04 Awarding a Bid and Approving a Contract for the Stockwell Road Improvement

FUNDING APPLICATIONS

DCEO received notice from ODOT that the application for 2026 TID program funding for Byxbe Parkway, Phase 1B was not approved. The County is working with the City of Delaware to continue to advance the project starting in 2027.

FUTURE PROJECTS

1. **Bunty Station Road:** No further updates on this project.
2. **Plumb Road:** DCEO continues to work with the affected townships to coordinate a project agreement.
3. **Vans Valley Road:** DCEO has prepared preliminary plans and estimates for a project that would reconstruct Vans Valley Road from Sunbury Road to Trenton Road. The M/I Homes Miller Farms development is currently under construction with a total of 385 homes being built. The project would address the deficient curves by straightening the road, adding a turn lane at both Joe Walker Road and the north entrance to Miller Farms. The County Engineer is having ongoing discussions with the Village of Galena regarding a project agreement including OPWC funding.



CYBERSECURITY POLICY

As discussed at the May 13, 2026 meeting, staff has conferred with Chris Betts, Assistant Prosecuting Attorney with the Delaware County Prosecutor's Office, to prepare a cybersecurity policy to conform with the requirements of Ohio Revised Code Section 9.64. A resolution has been prepared stating the intention of the TID to conform with the requirements of Section 9.64 by adopting the County's Cybersecurity Policy. The policy will apply to TID data and assets subsequently acquired by the TID; however, the TID's data is stored on the County's network which is subject to the County's own policy. To the extent that the TID may acquire IT infrastructure or assets in the future to store its own data, this policy should be revisited.

The policy will create minimal work for the TID, namely, obtaining written confirmation from the County annually that it continues to maintain and administer the Cybersecurity Program and Policy.

Action Item: Resolution 2026-05 Approving a Cybersecurity Policy

RESOLUTION 2026-04

There was motion made by Ms. Davies and second by Mr. Price to approve the following resolution. A voice vote was called, all voted Aye.

A RESOLUTION AWARDED A BID AND APPROVING A CONTRACT FOR THE STOCKWELL ROAD IMPROVEMENTS

RESOLUTION NO. 2026-04

WHEREAS, pursuant to Resolution 2026-03 the County Engineer has advertised for received bids for the contract known as DEL-TR50-0.50 Stockwell Road Improvements (the "Project")

WHEREAS, the Project Agreement governing this Project, authorized by resolution 2025-03 of the Board, provides that the County Engineer will perform the inspection, management and testing associated with the Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the DCTID that:

Section 1: An award of contract for the Project is hereby made to Strawser Paving Company in the amount of \$758,695.50; and

Section 2: The County Engineer is authorized to proceed in accordance with the Project Agreement and to carry out the duties in connection therewith on behalf of the DCTID as are necessary to complete the Project, including, but not limited to, issuances of notices, change orders or revisions to the plans or specifications as he determines necessary to complete the Project in substantial accordance with the approved plans and specifications and in the best interest of the DCTID, provided that the total contract amount specified above shall not be exceeded without approval of the Board; and

Section 3: The Secretary-Treasurer is authorized to make payment to the Contractor upon receipt of voucher(s) certified by the County Engineer for amounts due the Contractor, not to exceed the amount specified above without approval of the Board; and

Section 4: Upon receipt of all required contract provisions from the Contractor and upon execution by all parties of the Project Agreement for the Project approved by Resolution 2025-03, the Chairperson and Secretary/Treasurer are authorized to execute the contract on behalf of the Board in the same or similar form shown in Exhibit A, with any changes such officers deem necessary, consistent with this Resolution, and in the best interest of the DCTID.

BE IT FURTHER RESOLVED by the Board that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Adopted at a regularly adjourned meeting of the Board of Trustees of the Delaware County Transportation Improvement District, Delaware County, Ohio this 8th day of July, 2026.

RESOLUTION 2026-05

There was motion made by Mr. Price and second by Mr. Kille to approve the following resolution. A voice vote was called, all voted Aye.

A RESOLUTION ADOPTING A CYBERSECURITY POLICY

RESOLUTION NO. 2026-05

WHEREAS, R.C. § 9.64(C) requires all political subdivisions to establish a cybersecurity program to safeguard the political subdivision's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity; and,

WHEREAS, the Board recognizes the importance of safeguarding sensitive and confidential information entrusted to the TID; and,

WHEREAS, in compliance with Ohio Revised Code § 9.64, the Board of Commissioners, Delaware County, Ohio ("Commissioners") approved Resolution 25-775 creating a Cybersecurity Program ("Program") for Delaware County, Ohio ("County"), including a Cybersecurity Program Policy ("Policy"); and,

WHEREAS, the County maintains, administers, and enforces the Program and Policy through its County Information Technology Department ("IT Department"); and,

WHEREAS, the TID does not own or maintain any information technology equipment, including, but not limited to, electronic information systems, computers, servers, hardware, and/or software (collectively "IT Assets"); and,

WHEREAS, All TID owned electronic data ("TID Data") is input, received, housed, and stored in County owned IT Assets, which are administered by the County IT Department and are subject to the Program and Policy; and,

WHEREAS, the Board desires to adopt the Program and Policy as the TID Cybersecurity Policy to cover all TID Data and all IT Assets the TID may subsequently acquire and have the County be responsible for maintaining and administering the Program and Policy through the County IT Department.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED: by the Board that:

1. The Delaware County, Ohio Cybersecurity Program ("Program"), including the Delaware County Cybersecurity Program Policy ("Policy"), as adopted in Commissioners' Resolution 25-775, as the Program and Policy may be from time-to-time replaced, updated, revised, or amended, is hereby adopted as the official cybersecurity policy of the TID. The current policy is attached as **Exhibit A**.
2. The Program and Policy shall apply to all TID Data and all IT Assets the TID may subsequently acquire after approval of this Resolution.
3. The County shall be responsible for maintaining and administering the Program and Policy through the County IT Department.
4. The terms "employee(s)" or "County employee(s)" for purposes of the Program and as used in the Policy mean all TID Board members and, if any, all TID officials, officers, and employees.
5. The terms "contractor(s)," "third-party service provider(s)," and "vendor(s)" for purposes of the Program and as used in the Policy mean all TID contractor(s), third-party service provider(s), and vendor(s).
6. At least annually, the Board shall request and, upon request, the County shall provide written confirmation to the Board that it continues to and remains responsible for maintaining, administering, and enforcing the Program and Policy.
7. This Resolution was adopted in an open meeting of the Board per R.C. § 121.22. Discussions, if any, regarding cybersecurity were held in executive session per R.C. § 121.22(G)(5) and R.C. § 9.64.
8. This Resolution and the Program and Policy adopted thereby supersede all prior resolutions approved by the Board adopting a cybersecurity program or policy and all prior TID cybersecurity programs or policies
9. This Resolution shall be in full force and effect immediately upon adoption.

BE IT FURTHER RESOLVED by the Board that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Adopted at a regularly adjourned meeting of the Board of Trustees of the Delaware County Transportation Improvement District, Delaware County, Ohio this 8th day of July, 2026.

Other Business

No other business.

Next Meeting

The board determined there was no need for the regularly scheduled meeting in August and September and the next meeting will be held on October 14, 2026.

Adjourn:

Meeting was adjourned at 9:53 a.m.

Minutes prepared by Ali Glusich & Tiffany Jenkins

Approval of minutes:


Seiji Kille, Secretary-Treasurer

10.14.2026
Date