



# DELAWARE COUNTY *Ohio*

TRANSPORTATION IMPROVEMENT DISTRICT

## Board of Trustees

**Chairman**  
Chris Bauserman, PE, PS  
*Delaware County Engineer*

**Vice Chairman**  
Michael Frommer, PE  
*Delaware County Administrator*

**Secretary/Treasurer**  
Seiji Kille  
*Chief Deputy Auditor*

**Public Members**  
Patrick Blayney, PE  
Tom Price

**Legislative Members**  
Andrew Brenner  
*Ohio House of Representatives*  
Rick Carfagna  
*Ohio House of Representatives*

## Meeting Minutes December 11, 2019

Meeting Type:  
Regular Meeting

Location:  
101 North Sandusky Street, Delaware, Ohio, 43015- Hearing Room

Board Members in attendance:  
Chris Bauserman, Delaware County Engineer  
Pat Blayney  
Seiji Kille  
Tom Price  
Mike Frommer

### Call to Order:

The meeting was called to order by Chairman, Chris Bauserman, at 9:30 AM. The Pledge of Allegiance was led by Engineer Bauserman.

Introductions of the Board were made by Chairman Bauserman.

### Approval of Minutes:

A motion to approve the minutes from October 9, 2019 was made by Si Kille, seconded by Tom Price. Voice Vote called: 5 Ayes, 0 Nays. Motion carried.

### Board Reports:

**Chairman's Report:** Mr. Bauserman reported the contract for the Home Road extension has been executed. The permit issues have been resolved and work will get started.

### Secretary/Treasurer's Report:

**Secretary/Treasurer's Report:** The TID paid \$205.00 to the Auditor of State. The Julian & Grube, Inc. was selected after an RFP process to do the TID audit. The balance of the account is now at \$5,799,795.

### Adjourning into Executive Session:

A motion was made by Mr. Frommer, seconded by Mr. Price to adjourn into executive session for to consider the purchase of property for public purposes. A roll call vote was taken:

Mr. Bauserman	Aye
Mr. Frommer	Aye
Mr. Price	Aye
Mr. Blayney	Aye

Mr. Kille                      Aye

The board adjourned into executive session at 9:38 A.M.

**Adjourning out of Executive Session:**

It was moved by Mr. Price, seconded by Mr. Blayney to adjourn out of executive session at 10:04 A.M. A voice vote was called: 4 Ayes, 0 Nays, 1 Absent.

**Secretary/Treasurer's Report (con't):**

A motion was made by Pat Blayney to accept the Treasurer's Report. The motion was seconded by Mr. Price. Voice Vote called: 4Ayes, 0 Nays. Motion carried. (Mr. Frommer came back into the room shortly after the vote).

Other Board Member Updates: No reports.

**Monthly Report: Rob Riley**

**1. HOME ROAD EXTENSION, PHASE 2 & 3**

Ohio EPA issued the last remaining permit for the project the week of 11/25. Savko is breaking ground the week of 12/9 on sanitary sewer construction as weather allows. DCEO is working with Savko to schedule construction activity to complete the section of Home Road from US 23 to the Orange Grand development by September as originally scheduled; however, it is likely that full completion of the road will be pushed to December 2020.

**2. GRAPHICS WAY EXTENSION (LIFEPOINT CHURCH)**

Staff is discussing the most efficient manner to bid and contract for this work and will have recommendation for the TID at the January 2020 meeting to proceed with traditional competitive bidding, solicitation of proposals from contractors already working in the area or reverse auctioning.

Construction would be expected to begin in May/June 2020 with completion by September 2020, coinciding with the completion of Graphics Way within the Slate Ridge development as part of the Home Road Extension project.

**3. HYATTS ROAD IMPROVEMENTS**

County Engineer and Regional Sewer District staff have discussed combining proposed roadway and sanitary sewer improvements at Hyatts Road and US 23 as a single project to be undertaken by the DCTID.

The roadway improvements include widening of Hyatts Road and Shanahan Road approaches to US 23 to provide for turn lanes, and includes replacement of culverts and constructing headwalls for a large 96-inch diameter pipe culvert under Hyatts Road just west of US 23 to allow for the widening.

The sanitary sewer improvements include constructing a new pump station west about 500 feet west of US 23 on the north side of Hyatts Road, and constructing gravity sewers to the east, passing under US 23 and serving the area from Shanahan Road to Peachblow Road east of US 23. Sewage would be pumped west to existing gravity sewers farther west on Hyatts Road, ultimately to the Olentangy Environmental Control Center (OECC) treatment plant.

Due to the location of the sanitary sewers passing under Hyatts Road, it is desirable to construct all of these improvements concurrently. Staff believes there will be considerable opportunity for cost savings to both the road and sanitary sewer construction by combining under a single contract, as well as less inconvenience to the travelling public by constructing both projects under the same road closure.

Total construction cost is estimated at approximately **\$6 million**. Staff would recommend to not require prevailing wage compliance as part of the bid.

Proposed project schedule would be as follows:

1/8/2020: DCTID board approval of plans, specifications, estimates and the project agreement with Delaware County Board of Commissioners

1/10/2020: Advertisement for bids

2/4/2020: Bid opening

2/12/2020: Contract award by DCTID

12/1/2020: Construction complete

#### **4. RIVERBY ESTATES SUBDIVISION IMPROVEMENTS**

Staff requests approval of a resolution to reschedule the public hearing to consider the Riverby Street Improvements project to **February 12, 2020** to allow additional time to complete the estimated schedule of assessments and notification of property owners.

Construction schedule of the project would not be impacted. Construction would be completed by June 2020.

#### **5. RESOLUTION REGARDING NOTIFICATION OF DCTID BOARD MEETINGS**

Staff counsel recommends a resolution to meet requirements of proper notification of DCTID board meetings.

#### **6. RESOLUTION ADOPTING A PUBLIC RECORDS POLICY**

Staff counsel recommends a resolution to adopt the Delaware County Public Records Policy for DCTID business.

**RESOLUTION 2019-10: A RESOLUTION TO RESCHEDULE THE HEARING ON IMPROVEMENTS WITHIN THE RIVERBY ESTATES SUBDIVISION:**

It was moved by Mr. Frommer, seconded by Mr. Blayney to approve Resolution 2019-10. Voice vote called: 5 Ayes, 0 Nays. Motion passes.

**RESOLUTION 2019-11: ESTABLISHING A REASONABLE METHOD WHEREBY THE PUBLIC MAY DETERMINE THE TIME AND PLACE OF ALL REGULARLY SCHEDULED MEETINGS OF THE BOARD AND THE TIME, PLACE, AND PURPOSE OF ALL SPECIAL AND EMERGENCY MEETINGS:**

It was moved by Mr. Price, seconded by Mr. Frommer to approve Resolution 2019-11. Voice vote called: 5 Ayes, 0 Nays. Motion passes.

**RESOLUTION 2019-12: ADOPTING A PUBLIC RECORDS POLICY FOR THE DELAWARE COUNTY TRANSPORTATION IMPROVEMENT DISTRICT:**


It was moved by Mr. Blayney, seconded by Mr. Frommer to approve Resolution 2019-12. Voice vote called: 5 Ayes, 0 Nays. Motion passes.

The meeting was adjourned at 10:10 AM Chairman Bauserman.

Minutes by: Dinovo

Board Approval of Minutes:

01/08/2020  
Date

  
Si Kille, Secretary-Treasurer