



DELAWARE COUNTY *Ohio*

TRANSPORTATION IMPROVEMENT DISTRICT

Board of Trustees

Chairman

Chris Bauserman, PE, PS
Delaware County Engineer

Vice Chairman

Michael Frommer, PE
Delaware County Administrator

Secretary/Treasurer

Seiji Kille
Chief Deputy Auditor

Public Members

Patrick Blayney, PE
Tom Price

Legislative Members

Andrew Brenner
Ohio House of Representatives
Rick Carfagna
Ohio House of Representatives

Meeting Minutes August 8, 2018

Meeting Type:

Regular Meeting

Location:

101 North Sandusky Street, Delaware, Ohio 43015 –Hearing Room

Board Members in attendance:

Representative Andrew Brenner, Ohio House District 67
Representative Rick Carfagna, Ohio House District 68
Chris Bauserman
Mike Frommer
Seiji Kille
Tom Price
Pat Blayney

Guests:

Rob Riley
Commissioner Jeff Benton
Rob Platte
Ryan Hutson, IBI Group
Mike Murray, IBI Group
Jenna Jackson
Nick Adams
Sarah Dinovo

Call to Order:

The meeting was called to order by Delaware County Engineer, Chris Bauserman at 9:30 AM. The Pledge of Allegiance was led by Engineer Bauserman.

Introductions of the Board were made by Chairman Bauserman

Approval of Minutes

A motion from Mr. Blayney was made to approve the minutes from July 11, 2018. The motion was seconded by Mr. Price. Voice vote called: 5 Ayes, 0 Nays. Motion carried.

Board Reports

Chairman's Reports: Mr. Bauserman reported that he, Mr. Frommer and Commissioner Merrell made a presentation to the BIA of Central Ohio about the TID. There seemed to be a lot of interest in the process. The City of Delaware has reached out with their own questions about the TID and funding for projects. This is a good reminder for everyone that the TID is county-wide, not just in unincorporated areas of the county.

Secretary/Treasurer's Report- Si Kille

- a. Board Member Insurance- Once the TID receives funds, Mr. Kille will start the process of getting members bonded.
- b. Bank Accounts- Once funding is established, Mr. Kille will get accounts set up.
- c. Accounting Services- Mr. Kille received a quote from Clark, Schaeffer, Hackett that he believes is a fair quote. Mr. Kille asked the board members to review the quote and possibly be ready to vote on a resolution by the next meeting.
- d. IRS Employer Identification Number- A number has been obtained.

Other Board Updates: None

Discussion Items:

Agreement Template for Development Related to TID Projects-Mr. Riley handed out a draft of the project application and agreement. The Board discussed the proposed administrative fee. Mr. Blayney suggested that at a later date to move to a graduated scale for the fee. Mr. Bauserman asked Mr. Riley to explain the reasoning behind charging for utility relocation. The reason is due to some of utility relocation exists outside the utility right-of-way and therefore would cost more to relocate.

Mr. Riley noted that he would envision the Engineer's office filling out the application to ensure items were listed correctly. The applicant would then look over the application and sign. Mr. Riley asked that the Board members look over the application and agreement drafts to discuss further at the September meeting.

Funding Pledge and Other TID Revenues-Mr. Bauserman will be asking the County Commissioners to allocate money from the General Fund for Transportation yearly. He will start conversations with the Commissioners within the next month. The plan would be to ask \$200,000 to initially start the funds, then \$400,000 for the following years.

Project Updates:

- a. Home Road Extension, Phase 2-Received word from ODOT that this project did not receive funding from the TID grant. Mr. Riley will be contacting ODOT to have conversations to better understand the process better.
- b. Sycamore Trail Subdivision (Africa Road south of US 36)- The Engineer's office is currently working with the developer to have them bonded. Once the subdivider's agreement is signed and passed by the Commissioners, the project would likely go thru the TID application process.
- c. Other- a project on Seldom Seen Road could also be nearing a TID application. This project would include a township road.

The 2019 funding applications for the ODOT grant will be in May 2019.

Other business- No other business.

Meeting was adjourned at 10:04 by a motion from Mr. Frommer, seconded by Tom Price. Voice vote called: 5 Ayes, 0 Nays. Motion carried.

Minutes by: Dinovo/Riley

Board Approval of Minutes:

Date

Si Kille, Secretary-Treasurer